

**Central Falls School District  
Board of Trustees  
Minutes**

**June 12, 2007**

**I. Call to Order:**

**Chairperson, Ms. Anna Cano-Morales, called the Central Falls School District Board of Trustees Meeting to order at 6:00 p.m.**

**Present were: Ms. Anna Cano-Morales, Chairperson**

**Mr. Angelo Garcia, Vice-Chairperson**

**Ms. Mary Lou Perez, clerk**

**Ms. Ana Cecilia Rosado**

**Ms. Sonia Rodrigues**

**Mr. David Cruise**

**Mr. Jhomphy Ventura**

**Mrs. Cano-Morales requested a motion to adjust the agenda and to start with Personnel Appointments due to the lengthy agenda. Mr. David Cruise made a motion to approve the adjustment of the agenda of June 12, 2007. The motion was seconded by Mr. Jhomphy Ventura and unanimously approved by the Board.**

## **II. Personnel Appointments:**

### **a. High School Principal:**

**Dr. Gallo said that it was her pleasure to present to the Board of Trustees and the public for appointment as Central Falls High School: URI Academy Principal Mario Andrade. Mario has over 9 years of experience as an administrator and teacher. Dr. Andrade has been involved in extensive Leadership and Staff Development over the course of this time. The interview committees feel strongly that Dr. Andrade is the person to cultivate and sustain a learning community at CFHS: URI Academy. His efforts will center around developing our high school students into the highest ranking students in the state of RI. Dr. Gallo recommended for appointment Mario Andrade.**

**Mr. Jhomphy Ventura made a motion to approve the appointment of Dr. Andrade. The motion was seconded by Ana Cecilia Rosado and unanimously approved by the Board.**

### **b. Captain Hunt Principal:**

**Dr. Gallo said that it was her pleasure to recommend for appointment to the position of Principal of Captain Hunt Early Learning Center, Edda Carmadello. Edda holds a master in administration from Providence College and Bachelor of Science in Elementary and Special Education from RIC. Edda has a wealth of leadership experiences through her recent role as Instructional Coach for Middle Schools in Providence. Dr. Gallo also said that the Board and the**

**public will find Edda to be personable Knowledgeable and passionate about children, education, parent involvement, development and advocacy. Dr. Gallo recommended for appointment Edda Carmadello.**

**Ms. Ana Cecilia Rosado made a motion to approve the appointment of Mrs. Edda Carmadello. The motion was seconded by Sonia Rodrigues and unanimously approved by the Board.**

**c. Buildings, Grounds and Transportation Director:**

**Dr. Gallo said that it was her pleasure to recommend for appointment Jorge Silva as Director of Buildings, Grounds, and Transportation. Mr. Silva comes to us from a highly favorable background in facilities management. He holds a Bachelor of Science in Business Management and is currently working on completing his Masters Degree. Mr. Silva is also multi-lingual which will be an asset here in Central Falls.**

**Dr. Gallo recommended for appointment Jorge Silva.**

**Mr. Jhomphy Ventura made a motion to approve the appointment of Jorge Silva. The motion was seconded by David Cruise and unanimously approved by the Board.**

**III. Executive Session.**

**Mr. David Cruise made a motion to go into Executive Session at 6:14 p.m. The motion was seconded by Ms. Ana Cecilia Rosado and**

**unanimously approved by the Board.**

**Ms. Ana Cecilia Rosado made a motion to reconvene the public meeting at 6:50 p.m. The motion was seconded by Mr. Jhomphy Ventura and unanimously approved by the Board.**

**Mr. David Cruise made a motion to move the public comments to the last item of the agenda. The motion was seconded by Ana Cecilia Rosado and unanimously approved by the Board.**

#### **IV. Recognition:**

##### **a. Coz Grant:**

**Dr. Gallo thanked Ms. Jackie Parra for all her hard work and mentioned that the achievements of the Central Falls Coz Family Center continue to grow, develop new partnerships and serve more students and engage more families. Ms. Parra received a letter from the Department of Education where it documents that the Cozy program is “substantially approved” and that the actual grant will not be issued until RIDE is in receipt of the required state funds, based upon the approval of the RI State Budget.**

##### **b. Dr. Gallo Congratulated Ms. Ann Lynch, Captain Hunt’s Principal**

**for being selected as a Regent's**

**Commended School for the 2005-06 school year. This award from the Regents honors schools for**

**their excellent performance on the state assessments. The Regent's commendation recognizes**

**schools that made significant improvements in both English Language Arts and Mathematics or**

**that have attained exceptionally high scores in both subjects.**

**c. Dr. Gallo congratulated Ms. Liz Legault, Calcutt Middle School Principal and administration staff**

**for their cooperation and participation in the national survey, Monitoring the Future: A**

**Continuing Study of America Youth. Calcutt Middle School received a check for \$1,000.00. Dr.**

**Gallo also thanked Mr. Paulo Silva for assisting in making the specific arrangements necessary for**

**the operation of the survey at Calcutt Middle School.**

## **V. Policy and Planning**

### **a. Overview of Bus Outsourcing – Presentation:**

**Dr. Gallo mentioned that the Board of Trustees received a binder with all the bus transportation documents. Over the last few months, Dr. Gallo had tried to work out the bus situation here in Central Falls. From Dr. Gallo's perspective, we were not satisfied with the operations recently, however, we the management were not supporting the bus operation sufficiently either. Dr. Gallo said that**

**they have completed an analysis. We have compared cost and the difference is not much. Dr. Gallo presented to the Board and public a chart with the costs allocation. (see attached).**

## **Appendix 1: Outsourcing Feasibility Analysis**

### **FY07 Expenditures**

**Assumed Non-Personnel Inflation 3.00%**

**Assumed Personnel Inflation 4.00%**

<b>Object Code Description</b>	<b>Amount un-Avoidable</b>	<b>Avoidable Year 1</b>	<b>Year 2</b>	<b>Year 3</b>	<b>Year 4</b>	<b>Year 5</b>
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<b>171 SALARY</b>						-
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<b>MONITORS \$208,685</b>	<b>\$217,032</b>	<b>\$217,032</b>	<b>\$225,714</b>	<b>\$234,742</b>	<b>\$244,132</b>	<b>\$253,897</b>
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<b>185 SALARY</b>						-
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<b>DRIVERS \$334,591</b>	<b>\$347,975</b>	<b>\$347,975</b>	<b>\$361,894</b>	<b>\$376,369</b>	<b>\$391,424</b>	<b>\$407,081</b>
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ALLOC SALARY	-	MNGMNT	AND
ADMIN \$57,953	\$46,610	\$11,796	\$11,796 \$12,268 \$12,759 \$13,269 \$13,800
ALLOC BENEFITS	-	MNGMNT	AND
ADMIN \$8,687	\$6,987	\$1,768	\$1,768 \$1,839 \$1,913 \$1,989 \$2,069
230 RETIREMENT	\$26,802	\$27,874	\$27,874 \$28,989 \$30,149 \$31,355 \$32,609
240 FICA	\$32,904	\$34,220	\$34,220 \$35,589 \$37,012 \$38,493 \$40,033
250 MEDICARE	\$7,695	\$8,003	\$8,003 \$8,323 \$8,656 \$9,002 \$9,362
ALLOC WORKER'S			
COMPENSATION	\$11,659	\$3,138	\$3,138 \$3,263 \$3,394 \$3,530 \$3,671
ALLOC UNEMPLOYMENT			
COMPENSATION	\$3,329	\$8,537	\$8,537 \$8,878 \$9,233 \$96,003 \$9,987
ALLOC DIRECT	MEDICAL,	LIFE	& DENTAL
INS. \$82,936	\$86,253	\$86,253	\$89,704 \$93,292 \$97,023 \$100,904
310 PROFESSIONAL			
SERVICES	\$6,797	\$7,001	\$7,001 \$7,211 \$7,427 \$7,650 \$7,879
320 EQUIP			
REPAIRS	\$1,404	\$1,446	\$1,446 \$1,490 \$1,534 \$1,580 \$1,628
323 VEHICLE INSURANCE	\$0	\$0	\$0 \$0 \$0 \$0 \$0
365 EQUIPMENT			
RENTAL	\$595,700	\$613,571	\$613,571 \$631,978 \$650,937 \$670,466 \$690,580
412 DIESEL	\$48,052	\$49,493	\$49,493 \$50,978 \$52,508 \$54,083 \$55,705
490 MATERIAL & SUPPLIES	\$0	\$0	\$0 \$0 \$0 \$0 \$0
495 SOFTWARE	\$6,250	\$6,438	\$6,438 \$6,631 \$6,830 \$7,034 \$7,245



**ALLOC - NON PERS SUPERINTENDENT'S OFFICE \$2,314 \$2,314**

**ALLOC - NON PERS LEGAL \$3,024 \$3,024**

**ALLOC - NON PERS BUSINESS OFFICE \$3,652 \$3,652**

**ALLOC - NON**

**PERS TECHNOLOGY \$7,488 \$7,488 \$7,713 \$7,944 \$8,812 \$8,428 \$8,68**

**1**

**ALLOC - NON**

**PERS TELEPHONE \$3,344 \$3,344 \$3,444 \$3,548 \$3,654 \$3,764 \$3,877**

**ALLOC - NON**

**PERS FACILITIES \$42,204 \$42,204 \$43,470 \$44,774 \$46,117 \$47,501 \$48,926**

**ALLOC - PERSONNEL SUPERINTENDENT'S OFFICE \$7,481 \$7,481**

**ALLOC - PERSONNEL BUSINESS OFFICE \$9,164 \$9,164**

**ALLOC -**

**PERSONNEL TECHNOLOGY \$4,465 \$4,465 \$4,644 \$4,829 \$5,023 \$5,224 \$5,432**

**ALLOC - PERSONNEL FACILITIES \$28,657 \$28,657**

**ALLOC - PERSONNEL BENEFITS - MNGMNT AND ADMIN \$7,251 \$651 \$677 \$704 \$732 \$761 \$792**

**ALLOC - PERSONNEL MEDICAL, LIFE, DENTAL INSURANCE \$54,978 \$4,933 \$5,130 \$5,335 \$5,549 \$5,770 \$6,001**

**TOTAL IN-DISTRICT COSTS \$1,607,466 \$107,889 \$1,439,168 \$1,489,623 \$1,541,882 \$1,596,012 \$1,652,080 \$1,710,158**

<b>TOTAL</b>	<b>PROJECTED</b>			<b>CONTRACTOR</b>	
<b>COSTS</b>	<b>\$1,485,879</b>	<b>\$1,530,455</b>	<b>\$1,576,369</b>	<b>\$1,623,660</b>	<b>\$1,672,370</b>
<b>TOTAL (COSTS) SAVINGS</b>	<b>\$3,744</b>	<b>\$11,426</b>	<b>\$19,643</b>	<b>\$28,420</b>	<b>\$37,788</b>

Dr. Gallo said that by looking at the chart, you will see that the savings are minimum that is the savings in dollars. Dr. Gallo also mentioned that the people many of whom have worked in Central Falls for very long time is quite dear, though we still face obstacles, Dr. Gallo is recommending to the Board to reconsider the bus outsourcing. Dr. Gallo is recommending the Board to allow us to group together and work from within to maintain the transportation system that will make everything a priority and a success. Dr. Gallo said that she recommends that at this time that we support our in house transportation system.

Mr. John Burns, Representative of Council 94 represents all the drives here in Central Falls. Mr. Burns thanked Dr. Gallo and also wanted to ask the Board to reconsider the bus outsourcing.

Mrs. Cano-Morales asked for a motion to accept Dr. Gallo's recommendation to maintain CF Buses. Mr. Angelo Garcia made a motion to accept Dr. Gallo's recommendation. The motion was seconded by Ana Cecilia Rosado and unanimously approved by the Board.

**Mrs. Cano-Morales said that all this process was an exercise for the Board, they became more knowledgeable.**

**b. Re-affirming the Policy Book**

**Dr. Gallo asked the Board to re-affirm very old policies and to make it official. Attached is a list of the policies that needed to be approved and they are as follows:**

**1.2 Core values**

**1.3 Vision statement**

**The following was added:**

**The richness of the culturally diverse Central Falls Community members must be embraced, cherished, and enhance daily by the work of an interactions with all Central Falls School Staff. In order to celebrate and empower this foundational philosophy, the Central Falls Board of Trustees wishes to acknowledge and promote the following widely encompassing set of beliefs.**

**1.5 Overall goals and objectives**

**1.6 Code of basic management principles and ethical school standards**

**1.7 Bylaws**

**1.8 Superintendent**

**1.9 Formulation of policies**

**1.10 Board-community relations**

**1.11 Affirmative action**

**2.1 Fiscal management**

## **2.2 Procurement**

## **2.3 School facilities and property**

## **2.4 Risk management**

## **Part 3**

### **3.1 Administrative organization**

#### **3.2.2 Title ix, p.l. 92-318 statement**

#### **3.2.3 Grievance procedure for title ix, p.l. 92-318**

### **3.3 Substance abuse**

#### **3.4.3 Pre-placement physical examination**

#### **3.4.4 Background checks**

#### **3.4.5 Prohibition of hiring and placement of Immediate family members of district Administrators in positions of conflict**

#### **3.5.1 Evaluation of administrators**

### **3.7 Smoke free environment**

### **3.8 Family medical leave act of 1993 and Rhode Island parental and family medical leave**

#### **3.11 Continuation of benefits during military Service**

#### **3.12 Employee internet use agreement**

#### **3.13 Whistleblower policy**

#### **3.16 Inspection of personnel files**

## **Part 4**

### **4.2.2 Family life/aids/sex education**

#### **4.2.3 Animal dissection/vivisection (proposed)**

#### **4.3.1 Instructional resources and materials**

#### **4.3.2 Library book selection policy**

#### **4.3.3 Field trips**

#### **4.3.4 Internet use agreement**

#### **4.3.5 Loan of textbooks to non-public school pupils**

#### **4.3.6 Technology plan**

#### **4.1.1 Graduation requirements**

#### **4.5.1 Section 504**

### **Part 5**

#### **5.1.1 Administrative policies**

#### **5.1.2 Non-resident pupils**

#### **5.1.3 Kindergarten and first grade admission**

#### **5.1.5 Attendance -- secondary**

#### **5.1.7 Truancy filing**

#### **5.1.8 Tutoring policy**

#### **5.1.9 Home schooling**

#### **5.1.10 Readmission**

#### **5.1.11 Early dismissal**

#### **5.1.12.1 Bus transportation**

#### **5.1.13 Pledge of allegiance**

#### **5.1.17 Student records and information**

#### **5.1.17.2 Records of students reported as missing**

#### **5.1.17.3 Provision of student information to recruiters**

#### **5.1.17.4 Protection of pupil rights**

- 5.1.17.6 Pregnant/parenting students**
- 5.1.18.4 Solicitation and fundraising**
- 5.1.18.5 Student contests and performances**
- 5.1.18.6 Yearbook policy**
- 5.2 School health program**
  - 5.2.3 Anaphylaxis**
  - 5.2.4 Inhalers**
  - 5.2.5 HIV infected students and employees**
  - 5.2.6 Aids policy dissemination & implementation plan**
  - 5.2.7 Head lice**
  - 5.2.8 Diabetes care management**
  - 5.2.9 Identifying and reporting child abuse in the  
School**
  - 5.2.10 Medical records**
  - 5.2.11 Health and wellness**
- 5.3 Student discipline**
  - 5.3.1 Code of student conduct**
  - 5.3.2 Crisis intervention/physical restraint**
  - 5.3.2 Anti-bullying**
  - 5.3.3 Hazing**
  - 5.3.5 Student suspension**
  - 5.3.6 Weapons and violence**
  - 5.3.8 Student interrogations**
  - 5.3.9 Dress code**

**Mr. Jhomphy Ventura made a motion to re-affirm the Policy Book.**

**The motion was seconded by David Cruise and unanimously approved by the Board.**

**Ms. Ana Cecilia Rosado said that on the Belief statements, the Spanish version needs more work and that the Board is approving the English version.**

**c. Family and Community Engagement.**

**Manuela gave the Board a packet with the following material:**

**District Wide Family and Community Engagement Policy**

**Evaluation of parent involvement efforts**

**Family Friendly Walk-Through**

**Manuela said that there were not too many changes in the policy only some in the language so parents could understand better.**

**Mrs. Cano-Morales said that they should bring all of this to the media, maybe we could use the Spanish markets, Pawtucket Times, Providence En Español, so that way parents will be aware of what is happening at the schools.**

**Mr. David Cruise made a motion to approve the Family and Community Engagement policy. The motion was second by Jhomphy Ventura and unanimously approved by the Board**

**d. School Safety and Emergency Response:**

**This is the policy of the Central Falls District that all enrolled students, staff, and visitors have the right to a safe school. The general aims of these policy statements are geared to provide, as humanly possible, a set of procedures to be followed by all students, staff, and visitors in the event of a school emergency. This policy was enclosed in the Board Packet.**

**Mr. Angelo Garcia made a motion to approve the School Safety and Emergency Response. The motion was second by Sonia Rodrigues. Ms. Ana Cecilia Rosado opposed to this policy.**

**e. Automated External Defibrillator (AED) Program:**

**The Central Falls School District through this policy, shall provide guidance in the**

**management and administration of the district Automated External Defibrillator (AED)**

**Program. Sudden Cardiac Arrest is a condition that occurs when the electrical impulses of the**

**human heart malfunction causing disturbance in the heart's electrical rhythm. An AED is**

**used to treat victims who experience SCA. It is only applied to victims, who are unconscious,**

**without pulse.**

**All teachers are encouraged to take this program as well as administrators.**

**Ms. Ana Cecilia Rosado made a motion to approve the AED Program.**



**The motion was second by Jhomphy Ventura and unanimously approved by the Board. Mr. David Cruise stepped out of the meeting during this vote.**

**f. Bloodborne Pathogens Standard:**

**This policy is committed to providing a safe and healthful work environment for our entire**

**staff. In pursuit of this goal, the following exposure control plan (ECP) is provided to**

**eliminate or minimize occupational exposure to bloodborne pathogens in accordance with**

**OSHA and standard 29 CFR 1910.1030. The ECP is a key document to assist our**

**organization in implementing and ensuring compliance with the standard, thereby protecting**

**our employees. This ECP includes: Determination of employee exposure, implementation of**

**various methods of exposure, hepatitis B vaccination, post-exposure evaluation and follow-up,**

**communication of hazards to employees and training, procedures for evaluating circumstances**

**surrounding exposure.**

**Ms. Mary Lou Perez made a motion to approve the Bloodborne Pathogens Standard. The motion was second by Mr. David Cruise and unanimously approved by the Board.**

**g. Controlled Substance and Alcohol Policy Random Testing:**

**This policy was passed before in a different Board meeting but we did not find the notes. Dr.**

**Gallo wanted the Board to re-affirm this policy. Copies will be made to be distributed to all**

**School Drivers.**

**Mr. David Cruise made a motion to approve the Controlled Substance and Alcohol Policy Random Testing. The motion was seconded by Mr. Jhomphy Ventura and unanimously approved by the Board.**

**Five minutes recess taken at 7:35 p.m.**

**Meeting resumed at 7:40 p.m.**

**VI. Consent Agenda:**

**a. Approval of minutes:**

**Ms. Ana Cecilia Rosado made a motion to approve the minutes, including the executive session minutes, of May 8, 2007. The motion was seconded by Mr. David Cruise and unanimously approved by the Board.**

**VII. Future meetings:**

**The next Board of Trustees meeting will be held on July 10, 2007 at 6:00 p.m. Location C.F. Cafeteria.**

## **VIII. School Board Comment**

**The Board members thank all the schools for the invitations. Also all the Board members will like all of their correspondence to be mail out to their home addresses.**

## **IX. Superintendent's Report:**

**Because of the state's eleventh-hour freeze on school aid, the Central Falls school District is facing a \$4 Million budget shortfall. Dr. Gallo said that the State Legislature has made difficult fiscal decisions that will affect Central Falls Schools dramatically. We know that Central Falls is a community in need of support; yet financial support is far from arriving at this point in time. Legislative decisions made late Friday result in a dismal outlook for even minimal support. Dr. Gallo believes that she is duty bound to inform us of the financial crisis that looms over Central Falls. Dr. Gallo takes this responsibility seriously.**

**Dr. Gallo is not optimistic that there will be a happy resolution to CF problems without our taking extreme measures to maintain fiscal integrity. At this time Dr. Gallo is seriously studying the following possibilities:**

**\*Cutting all in district bussing except for special needs children and the safe transportation for pre-school through grade one students.**

**\*Cutting athletic programs except the most populated.**

**\*Abandoning the plan to create an independent alternate 9th and 10th Grade Academy at the Cowden Street Facility.**

**\*Return the Jump Start Administrator to the HS eliminating the need**

**for hiring another administrator.**

**\*Freeze all administrative salaries.**

**\*Discontinue the University partnership dollars, i.e. URI (HS Partnership), RIC (ESL support work) and IFL (Leadership development).**

**\*Hold plans to purchase the Financial Management System.**

**This is not an exhaustive list; but it is intended to inform the Board and the Community at large as to the types of conditions and changes that would be necessary in order to make up a nearly \$ 4 million short fall.**

**Mrs. Cano-Morales said that everything we heard tonight is true, but it doesn't just affect Central Falls. Communities across the state are being forced to close schools, obliterate programs and tinker with the quality of education they are delivering. Mrs. Cano-Morales urges everyone to reach out to your elected officials.**

## **X. Communications:**

### **Retirements:**

**Germaine Berard has submitted a letter for retirement from her Title I Grant Secretary position effective May 31, 2007.**

**Janice Argentieri has submitted her letter for retirement to become effective at the end of the 2006/07 school year.**

**Patricia Gumieniak has submitted her forms for retirement which will become effective June 30, 2007.**

### **Leave of Absence:**

**Isabelle Lemieux has requested an unpaid parental leave of absence**

from her DPT position at Calcutt Middle School for the 2007/08 school year.

Alyson Roslenek has requested an unpaid parental leave of absence from her teaching position at Calcutt Middle School for the 2007/08 school year.

Mr. Jhomphy Ventura made a motion to approve the Retirements and Leave of Absence. The motion was second by Sonia Rodrigues and unanimously approved by the Board.

#### **XI. Public Comments:**

a. Gerry Manning, Principal at Jump Start Academy. He started by apologizing to Dr. Gallo, the Board, Parents, and Student. Mr. Manning said the cuts would destabilize some of the district's most vulnerable students.

b. Milagros Morales, student at Jump Start Academy, ask Dr. Gallo and the Board to keep Jump Start Academy. Ms. Morales said that she felt like her second chance was slipping away and that she was doing bad at the High School, but when they sent her to Jump start Academy, now she is getting good grades and not arguing with teacher as much as she used to.

c. Mrs. Connie Dube thanked the Board and Dr. Gallo for keeping the CF Buses.

d. Mr. Mike Bedard also thanked the Board for not outsourcing and he said that they will give 100% of work in order to have an excellent bus system.

**e. Ms. Liz Ramirez said that she is willing to put together a number of people to go over the state house and fight for what is right.**

## **XII. Adjournment:**

**A motion to adjourn the meeting was made by Ms. Ana Cecilia Rosado and seconded by Mr. Angelo Garcia. The meeting was adjourned at 8:20 p.m.**